

**BOARD OF TRUSTEES  
CARSON CITY SCHOOL DISTRICT**

**POLICY No. 711 Form  
PROPERTY**

**NAMING OF EDUCATIONAL FACILITIES**

In order for a name to be considered for a District facility or portion of a facility, the nominating party must reference District Policy 711 and complete this form. District policy stipulates that facilities will be named according to the following guidelines:

- A. High Schools will be named for the locality or region of the school. High Schools are not named for individuals.
- B. Elementary, middle or junior high schools will be named for the locality or region, educators, pioneers, or prominent citizens of Carson City.
- C. Portions of school facilities which include but are not limited to libraries, athletic fields, multipurpose rooms, theatres, and administrative office, may be named for former District employees or citizens who have made specific contributions to education in Carson City.
- D. Names of District personnel will not be considered while actively employed either full-time or part-time with the Carson City School District. District personnel cannot be considered for a naming honor until all compensated employment (full-time or part-time with the District) has been completed for three full years from final date of compensated employment.
- E. Names of Board members may not be considered solely based on Board service and while actively serving on the Board of School Trustees, in accordance with Nevada Revised Statutes.
- F. Names will not be considered if there is an existing public facility that has already been named for the nominee.
- G. Names of elected officials will not be considered while they are actively serving in public office.
- H. There will be no naming for compensation.

## Policy No. 711 Form - Continued

Please complete the appropriate sections and return your form to the Carson City School District, 1402 West King Street, Carson City, NV 89703.

High School \_\_\_\_\_ Middle School \_\_\_\_\_ Elementary School \_\_\_\_\_

Proposed Names(s): \_\_\_\_\_

Attach a comprehensive biography of the nominee(s) to the nomination form. The biography should include information that identifies the following:

- A. Years of service to public education
- B. Exemplary overall contributions to the Carson City School District and public education
- C. Quality and time of service to community
- D. Years residing in the community
- E. Contribution to the development of the community/state
- F. Other extraordinary circumstances

Please supply references from five individuals and include their names, addresses, and phone numbers. References may not be relatives of the nominee(s).

Person(s) submitting nomination: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

Reference: NRS 338.200  
Adopted: Policy 711 – August 9, 2005  
Revised: May 10, 2011