

CARSON CITY SCHOOL DISTRICT  
APPLICATION FOR PURCHASE OF RETIREMENT CREDIT

CRITERIA AS ESTABLISHED IN POLICY NUMBER 335 AND  
REGULATION R-335 OF THE  
CARSON CITY BOARD OF SCHOOL TRUSTEES

The Board of Trustees will consider the payment by the School District of an employee's share of the cost to validate service toward retirement if such payment would lead to the early retirement of the employee.

The District may purchase no more than one year of retirement credit for administrators. Any proposal to purchase retirement must meet the criteria of creating a salary savings within the first year if the position is to be filled internally and within the first two years if it is to be filled by a person not currently employed by the District. The District is not obligated to promote from within in order to generate salary savings.

This application applies only to licensed administrators on the administrators' salary schedule.

PLEASE COMPLETE THE FOLLOWING:

1. I, \_\_\_\_\_, submit this application to the Carson City Board of  
please type/print name  
School Trustees for the purchase of one year retirement credit in my behalf.
2. I will ask the Public Employees Retirement System of Nevada to send the Associate Superintendent of Human Resources a letter to confirm the cost of my retirement purchase request.
3. I am on the \_\_\_\_\_ step of column \_\_\_\_\_ on the administrator's schedule.
4. The final date of my employment with the Carson City School District would be \_\_\_\_\_.
5. I understand this application must be submitted to the office of the Superintendent preceding the final year of employment. Applications will not be accepted after March 10.

The District will purchase credit for no more than two persons per year. If needed, the deciding criteria will be the total number of years service in the District and secondly, if needed, age.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

NOTE: If there are any questions regarding this application procedure, please call the Department of Human Resources (283-2130).

Adopted: April 26, 1994

Revised: October 9, 2001