

**BOARD OF TRUSTEES
CARSON CITY SCHOOL DISTRICT**

**REGULATION No. 221
PROGRAM**

SELECTION OF MEDIA CENTER RESOURCES AND SUPPLEMENTAL TEXTS

Definitions:

1. "Media center" means a centralized collection of education resources located within the library of a public school. For the purpose of this regulation, "media center resources" and "library materials" will be used synonymously.
2. "Supplemental textbook" means any medium or material used to reinforce or extend a basic program of instruction.

School Library Philosophy:

An exemplary library media program is an integral part of the total curriculum. It may serve as a facilitator in developing independent thinking, in encouraging reading for pleasure and in enhancing the quest for information. Such a program extends the areas of knowledge beyond the limits of the classroom.

The quality media program serves students and teachers by providing a well-chosen collection of print and non-print media appropriate for the students' different levels of maturity, ability and interest. It provides both an organized collection of materials and instruction in the use of those materials as part of the total educational program. Such a program contributes to the achievement of district school educational goals and objectives.

Recognizing that some library materials might not be appropriate for an individual student's needs, parents can submit a list of titles which their own child may not check out. This list will be honored, but the librarian cannot be responsible if the student obtains such materials outside of library circulation procedures.

Formerly:

Upon request, parents may submit a list of titles which their own child may not check out. This list will be honored. However, the librarian will not be responsible in another student checks out a book on the list and gives it to the child without the librarian's knowledge.

Selection of Library Materials and Supplemental Texts:

The following parameters shall be adhered to in selecting materials:

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1. Materials should have the following characteristics:

- (a) Materials that enrich and support the School District's philosophies and goals taking into consideration the varied interests, abilities and maturity levels of the pupils served;
- (b) Materials that encourage growth in knowledge and contribute to the development of literary, cultural and aesthetic appreciation;
- (c) Informational materials that encourage and enable pupils to think independently, to develop ethical standards and to make intelligent judgments in their daily lives; and
- (d) Materials that are representative of many religious, ethnic, and cultural groups and their contributions to American heritage.

2. The materials should be selected under the following circumstances:

- (a) The selector, in choosing the materials, should place principle above personal opinion and reason above prejudice to form a balanced collection of materials that is appropriate for the intended users of these materials;
- (b) The materials selected should reflect support for the principles of freedom of speech which are inherent in the First Amendment of the United States Constitution, and which are expressed in the Library Bill of Rights and the Freedom to Read Statement disseminated by the American Library Association;
- (c) That materials selected should be in harmony with the constitutions and the laws of the United States and this state; and
- (d) The materials should be selected under the librarians' professional judgment and, when possible with reference to sources of critical reviews and evaluative tools. Such resources include, but are not limited to, the School Library Journal, Booklist, the H.W. Wilson series of library catalogs, various literary awards and professional book lists.

3. Selections of materials should be made as follows:

- (a) The school librarian is ultimately responsible for the selection of all media center resources, subject to the approval of the principal. Gift materials are subject to the same criteria as purchased material. Objectivity, quality, reality and balance are important considerations. Priority will be given to suggestions from the professional staff for the selection of resources to be used in the media center.

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- (b) Teachers have the primary responsibility for the selection of supplemental textbooks to be used in the classroom.
 - (c) The supplemental textbooks and resources for use in a media center that have been selected for use in a school are subject to the approval of the principal of that school.
 - (d) School administrators, librarians, teachers, parents, pupils and other members of the community must be allowed to:
 - (1) Review the selected materials; and
 - (2) Request reconsideration of the selected materials pursuant to Administrative Regulation #223
4. The written procedures for selection must be submitted to the Superintendent of Public instruction for approval at least once every 5 years, and whenever subsequent modification is proposed by the Board of Trustees.

Reference: NAC 390

Adopted: March 26, 1991

Revised: March 24, 2009