

**BOARD OF TRUSTEES
CARSON CITY SCHOOL DISTRICT**

**POLICY No. 308
CERTIFIED STAFF**

EMPLOYMENT OF SUBSTITUTE TEACHERS

The Superintendent, through the office of the Associate Superintendent of Human Resources, shall provide for the employment and assignment of substitute teachers to be used in case a regularly employed teacher is absent from duty.

Reasonable effort will be made to cover absences of elementary music and library faculty as well as other prep period teachers. Substitute activities may be used in place of music or library time.

The Superintendent shall develop regulations for the selection, duties, supervision, and compensation of substitute teachers.

Reference: Regulation 308
Adopted: August 29, 1979
Revised: November 9, 1993